



**Foxton Beach Campsite  
and  
Training Centre**

**Booking information**

**Welcome:**

Welcome and thank you for considering our Battalion Campsite. The following will give information and guidelines to using the facility. If you have any questions please feel free to contact, ring the Booking Officer:

**Booking Officer**

Diana Posthuma  
148 Winchester Street  
Levin 5510  
Ph 06 363 7639 option 2  
bookings@foxtoncamp.org.nz

The camp phone is 06 363 7639 option 1.

**Booking Procedure:**

Please refer to the Conditions of Use.

To confirm a booking, please detach the booking slip and send with your bond to the Booking Officer. The bond is \$150 and is refunded after camp.

Once you're booked in, the keys and further camp information will be sent, and keys to you in the week prior to your booking.

Following your camp please send payment and keys. At that stage the bond will be refunded (please do not deduct the bond from your final payment).

If, after you have made a confirmed booking, you need to cancel, the bond is refundable up to 6 weeks before your booking. At that stage you can reschedule if you wish and the bond will be transferred to that new booking.

**Camp information:**

We have a website in development that has some camp information and the links to local activities, programmes, and areas of interest. Take a look at [www.foxtoncamp.org.nz](http://www.foxtoncamp.org.nz). There is general information below for those who are unfamiliar with our camp.

**Facilities:***Hall and Kitchen:*

The hall area is the main meeting place and dining room, approximately 15m by 10m. There is a stage at one end. Tables are attached to the walls and hinge down. Form type seating is used for meal times and wooden seats with backs can be used for meetings.

The Kitchen is well appointed with ample bench space, and the commonly used utensils, trays, pots and pans. For cooking the kitchen has a commercial oven, commercial electric stove and conveyor type toaster. These are supplemented by a conventional and thermowave domestic type ovens. A large walk in pantry/store room with shelving for storage.

Freezers: One chest and one upright type; Fridge: two upright; Fridge/freezers: One.  
Cutlery and crockery is provided for groups up to 50. An automatic washing machine is provided for washing tea towels.

Wash up room. Attached to the kitchen are washing up troughs for cleaning personal dishes if you have a large group.

Also, we have a BBQ for use in the washup room alongside the Kitchen. Just bring your gas bottle.

*Bunk Rooms and Common Room:*

There are 4 general bunk rooms, each sleeping 12. There are a male and female toilet and shower areas and a drying room. There is a "leaders" room sleeping 10 with its own toilet and shower ensuite. Bring your own pillow.

The Common Room area is a 10m by 8m with comfortable seating and kitchen bench, suitable for relaxing or other smaller meetings. The bunkrooms has male and female toilets and showers, and a drying room.

*Additional Toilet block:*

Behind the hall building is an additional ablution building for use with large groups or when tenting. This adds 4 showers, 3 toilet pans and a urinal (Male) and 2 showers and 2 pans (Female).

There is also a separate laundry area with a manual washing machine.

*Field and forest area:*

A huge asset is the large field and forest area for games, team building activities, building bivouacs and so on. The field area has flood lighting which can be used at night if required. Access to the sand dunes is beyond the field and through the forest.

**Rubbish and recycling**

Please bring rubbish bags and take your rubbish away with you. The Foxtan Beach recycling depot is just up the road on Seabury Ave. Please make use of this for tins, plastic, milk bottles, etc, and cardboard waste.

**Alarm System:**

We have a security system operating at the campsite. You will receive alarm codes by email or txt in the week prior to your booking.

There are two codes: The main code arms and disarms the whole site. The "night" code will arm and disarm just the Kitchen and Hall areas to secure those areas overnight. Keypads are located in the kitchen at the notice board and in the leaders room by the phone.

Remember to use the "ON" and "OFF" buttons on the keypad to set or unset the alarm (rather than the "ENTER" button).

**Campsite Booking Confirmation**

To confirm your booking, please check the date with the Booking Officer and return this portion with your \$150 bond and approximate numbers attending.

Cheques can be made out to The Boys' Brigade, or by internet banking using "BOND" and your name as a reference:

Manawatu Battalion Boys Brigade  
03-0726-0485991-00

Name of group: \_\_\_\_\_

Dates required: \_\_\_\_\_

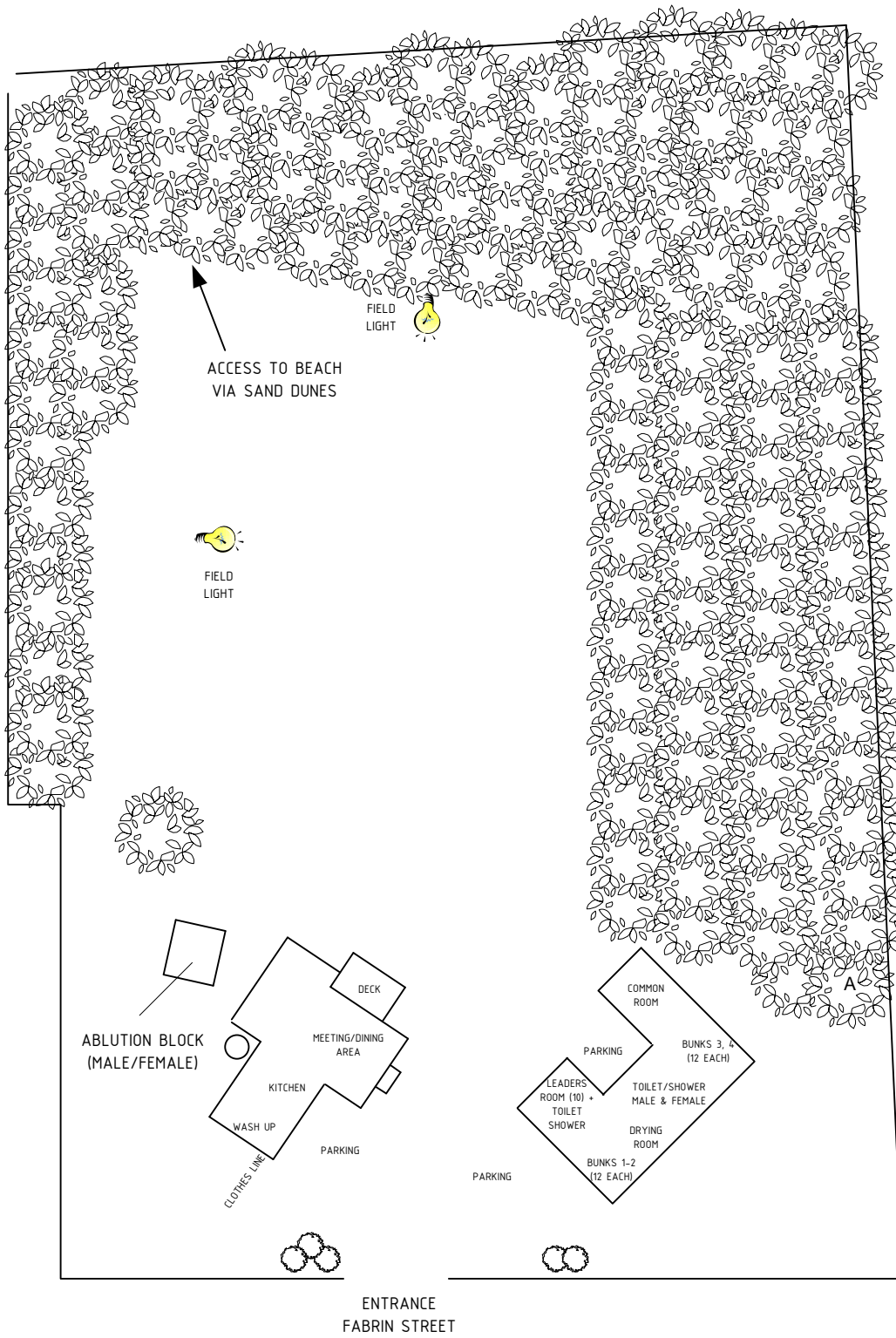
Approximate numbers attending: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_

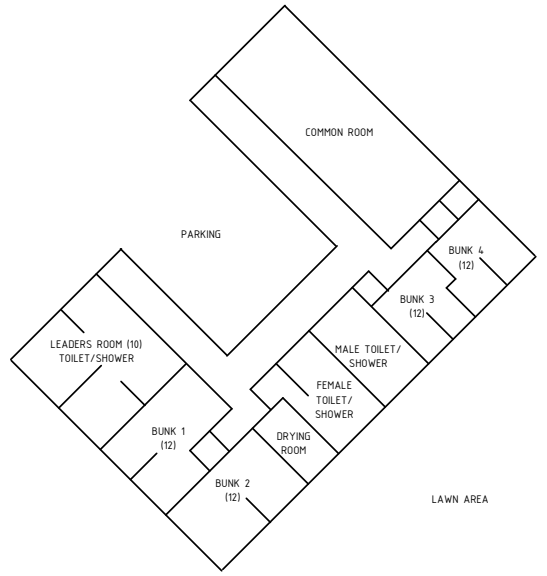
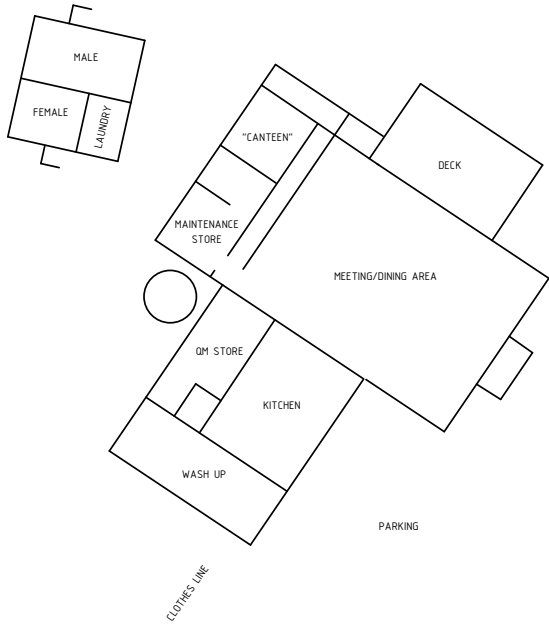
Signed: \_\_\_\_\_

Address: \_\_\_\_\_



**FOXTON BEACH CAMPSITE**  
**BOYS' BRIGADE MANAWATU**  
 FOXTONCAMP.ORG.NZ

ABLUTION BLOCK



The Boys' Brigade Campsite, Foxton Beach  
**CAMP INFORMATION AND CONDITIONS OF USE**

**General:**

1. Standard occupancy times are as follows:

Weekend groups: 5pm Friday to 3pm Sunday

Week day groups: 10am till 3pm the following day.

Use outside these times may result in additional fees, unless arranged with the Booking Officer.

2. Minimum occupancy for weekends is two nights, long weekends, three nights.
3. **Open fires are prohibited anywhere** in the campsite. The Horowhenua is a year round fire permit area.
4. Smoking is not permitted anywhere in the grounds or in the buildings.
5. All buildings, trees, furnishings, utensils, etc should be respected and left undamaged. The use of motor-bikes, buggies and the like, on the field is prohibited. *Please do not damage the trees or grass as these need to be protected in the coastal environment.*
6. Bring own detergent, disinfectant, oven cleaner, tea towels, toilet paper, first aid, rubbish bag etc.

**On leaving:**

7. Buildings are to be secured, windows and doors locked, and lights left off. Ablution block power must be left off however the main power switches in the hall may be left on. Curtains in the bunkrooms and windows facing the courtyard can be left open please.
8. Buildings and grounds are to be cleaned after use – see check list attached.
9. Please ensure that all areas of camp are cleaned, and free from litter and food. The Caretaker checks the campsite, buildings and equipment after each group leaves.
10. Cleaning equipment for the hall and kitchen can be found in the wash up room, for the Bunkrooms in Store Room 1 (between bunkrooms 1 and 2), and for the ablution block in the laundry section.
11. Please notify the Caretaker or Booking Officer of any damage.
12. Following camp, please contact the Booking Officer with numbers, arrange payment (cheque or internet banking) and return of keys as soon as possible. .

**Charges:**

13. Standard rates are charged per night and are \$9.50 per person, day visitors \$4 per person, with a minimum charge of \$100 per night. Those under age 4 are exempt.
14. A bond of \$150 is required to confirm your booking.
  - The bond is refundable if the booking is cancelled within 6 weeks of your booking.
  - The bond will be returned to you by cheque or internet banking if the property is left tidy and in good condition and no other deductions are required. Please do not deduct the bond amount from your final payment as it messes with the accounting system a little.
15. Failure to observe these "Conditions of Use" may result in deductions from your bond, prohibition of further use, or other action. Bond deductions will be advised promptly.
16. Final payment of fees is to be made within 14 days of vacating the campsite.
17. Toll calls (if applicable) will be invoiced separately by the Booking Officer.